

MINUTES OF THE MEETING OF THE TECHNICAL & EVALUATION COMMITTEE FOR HIRING OF AN AGENCY(CA FIRM) FOR PROVIDING FINANCIAL MANAGEMENT CONSULTANCY SERVICES(FMSA) UNDER DDU-GKY (DEEN DAYAL UPADHYAYA GRAMEEN KAUSHLYA YOJNA) FOR ASSAM STATE RURAL LIVELIHOODS MISSION(ASRLM)

NO: ASRLM/DDU-GKY/5099/2023-24/21

Dated: - 31-07-2023

MEMBERS PRESENT:

- a) Krishna Baruah, ACS, State Mission Director, ASRLM.
- b) Utpal Sarma, AFS, Chief Financial Controller, ASRLM
- c) Ajit Narzary, State Project Manager-Finance & Accounts, ASRLM
- d) Madhurjya Das, Project Manager-Finance & Procurement, ASRLM
- e) Sibani Borthakur, Project Manager-Finance & Accounts, Skills, ASRLM
- f) Jitendra Sarmah, Project Manager-Finance & Procurement, Skills, ASRLM

i) The Meeting of the Technical and Evaluation Committee was held on 31st July, 2023 at 3:00 PM in the Office Chamber of State Mission Director, ASRLM under the Chairmanship of State Mission Director to review, examine and finalisation of the Request for Proposal (RFP)(Both Technical & Financial) received for hiring of an agency(CA firm) for providing Financial Management Consultancy Services(FMSA) under DDU-GKY (Deen Dayal Upadhyaya Grameen Kaushlyya Yojna) implemented by Assam State Rural Livelihoods Mission(ASRLM)

ii) The Technical and Evaluation Committee was appraised that, Request for Proposal (RFP) for Consultancy services for hiring of an agency for providing Financial Management Consultancy Services(FMSA) under DDU-GKY of ASRLM was issued on 15-06-2023 to six bidders who fulfilled the Evaluation Criteria of Expression of Interest (EOI) for RFP stage.

The names of the bidders are stated as below:

- 1) K P Sarda & Company Address: SC-11, Parmeshwari, Second Floor, Chatribari Road, Guwahati-781001, Assam
- 2) AMD & Associates Address:- Ground Floor, House No. 28, Sugam Path, 10th Bye Lane, R.G. Baruah Road (Zoo Road), Guwahati-781024, Assam.
- 3) Rama K Gupta & Co. Address: 4th Floor, Esther Enclave, S.J Road, Chabipool, Guwahati-781001.
- 4) Singhi & Co. Address: Sanmati Plaza, 2nd Floor, Opp. IDBI Bank, GS Road, Guwahati-781005
- 5) Keshri & Associates Address: Bharalumukh Railway Gate No-08, Above SBI, 2nd Floor, Guwahati-781009
- 6) Sarupriya Somani & Associates Address: House No-2, Byelane 1, South Lachit Nagar, Guwahati-781007

iii) The Technical and Evaluation Committee was appraised that Four Bidders naming 1) K P Sarda & Company Address: SC-11, Parmeshwari, Second Floor, Chatribari Road, Guwahati-781001, Assam 2) AMD & Associates Address:- Ground Floor, House No. 28, Sugam Path, 10th Bye Lane, RG Baruah Road (Zoo Road), Guwahati-781024, Assam 3) Rama K Gupta & Co. Address: 4th Floor, Esther Enclave, S.J Road, Chabipool, Guwahati-781001 & 4) Sarupriya Somani & Associates Address: House No-2, Byelane 1, South Lachit Nagar, Guwahati-781007 had submitted their RFP documents till the last date & time of submission.

iv) The minimum passing marks in the Technical Evaluation Stage was fixed at 75%. Therefore, the bidders scoring more than 75% marks in Technical Evaluation Stage will be eligible for opening of financial proposal under Least Cost Selection(LCS) method. The


committee scrutinized the RFP Proposal and found that three bidders naming 1) K P Sarda & Company Address: SC-11, Parmeshwari, Second Floor, Chatribari Road, Guwahati-781001 2) Rama K Gupta & Co. Address: 4th Floor, Esther Enclave, S.J Road, Chabipool, Guwahati-781001 3) Sarupriya Somani & Associates Address: House No-2, Byelane 1, South Lachit Nagar, Guwahati-781007 have fulfilled the qualifying criteria as mentioned in the RFP documents and were able to qualify for opening of financial proposal since they have scored more than 75% marks in the Technical Scoresheet prepared. The Technical Proposal of M/S AMD & Associates was disqualified in the Technical Evaluation Stage as they have provided manpower details of Team Members (Key Experts) only for 5 Numbers whereas as per Terms of Reference there was a requirement of Six (6) Nos of Team Members. The detailed Technical Evaluation Scoresheet is placed at "Annexure-1".

v) The committee also decided that after opening of Financial Proposal of the Three (3) qualifying bidders as stated above, the Final Evaluation Scoresheet of Financial proposals will be done as per prescribed norms laid down in LCS method. The bidder quoting the lowest price in Financial scoresheet will be recommended for awarding the contract.

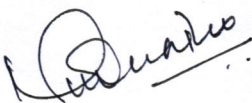
The Meeting ended with vote of thanks from the chair.

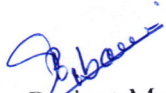
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a) Krishna Baruah, ACS, State Mission Director, ASRLM


b) Utpal Sarma, AFS, Chief Financial Controller, ASRLM


c) Ajit Narzary, State Project Manager (F&A), ASRLM


d) Madhurjya Das, Project Manager-Finance & Procurement ASRLM


e) Sibani Borthakur, Project Manager-Finance & Accounts, Skills, ASRLM


f) Jitendra Sarmah, Project Manager-Finance & Procurement, Skills, ASRLM

Request for Proposal Technical Scoresheet for Hiring of an Agency for providing Financial Management Consultancy Services under DDU-GKY,ASRLMS

ANNEXURE-1

SL NO	Agency	Specific Experience of the Consultant(as a firm)	Overall experience of minimum 10 years in undertaking Audit/Financial consulting services in community development sector schemes/projects implemented by state/central govt or other international development agencies	Proposed Methodology & workplan	Key Professionals Qualification & Competence for the assignments						Total marks	Remarks	
		Experience of working in minimum Three (3) Assignments pertaining to Financial Consulting & Advisory Services of long-term nature (at least 12 months) in community development sector projects funded by central/state govt./international development agency during last five (5) years. Continuation of Single Assignment with any client by the bidder in consecutive years will be treated as One(1) assignment.Continuation of Single Assignment with any client by the bidder in consecutive years will be treated as One(1) assignment		Adequacy & quality of the proposed methodology,work plan in responding to the Terms of Reference(ToR)	Team Lead(1)	Team Member(1)	Team Member(2)	Team Member(3)	Team Member(4)	Team Member(5)	Team Member(6)		
Sub marks		15 Marks	10 marks	35 Marks	10 Marks	5 Marks	5 Marks	5 Marks	5 Marks	5 Marks	5 Marks	100	
				Technical Approach & Methodology: 25	General Qualification:2	General Qualification:1	General Qualification:1	General Qualification:1	General Qualification:1	General Qualification:1	General Qualification:1		
				Work Plan as per deliverables-10	Adequacy for the assignment:6	Adequacy for the assignment:3	Adequacy for the assignment:3	Adequacy for the assignment:3	Adequacy for the assignment:3	Adequacy for the assignment:3	Adequacy for the assignment:3		
					Relevant experience in the project area region:2	Relevant experience in the project area region:1	Relevant experience in the project area region:1	Relevant experience in the project area region:1	Relevant experience in the project area region:1	Relevant experience in the project area region:1	Relevant experience in the project area region:1		
Sub marks Scale		<3 Assignments-0 Marks 3 Assignments- 10 Marks >3 Assignments-15 marks	10-20 years-5 marks >20 years-10 marks	Technical Approach & Methodology: Not Relevant: 2.5 (10% of allotted marks), Un-Satisfactory 7.5 : (30% of allotted marks), Satisfactory:15 (60% of allotted marks), Good:- 20(80% of allotted marks), Excellent: 25 (100 % of allotted marks). Work Plan as per deliverables: Not Relevant: 1 (10% of allotted marks), Un-Satisfactory: 3 (30% of allotted marks), Satisfactory: 6 (60% of allotted marks), Good:- 8 (80% of allotted marks), Excellent: 10 (100 % of allotted marks).	General Qualification:Poor: 0.6 (30% of allotted marks),Satisfactory :1.2 (60% of allotted marks), Good: 1.6(80% of allotted marks), Excellent: 2.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 1.8(30% of allotted marks),Satisfactory :3.6(60% of allotted marks), Good: 4.8 (80% of allotted marks), Excellent: 6.0 (100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.6(30% of allotted marks),Satisfactory :1.2 (60% of allotted marks), Good: 1.6 (80% of allotted marks), Excellent: 2.0 (100 % of allotted marks)	General Qualification:Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Excellent: 1.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 0.9(30% of allotted marks),Satisfactory :1.8(60% of allotted marks), Good: 2.4 (80% of allotted marks), Excellent: 3.0(100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Good: 0.8(80% of allotted marks), Excellent: 1.0 (100 % of allotted marks)	General Qualification:Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Excellent: 1.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 0.9(30% of allotted marks),Satisfactory :1.8(60% of allotted marks), Good: 2.4 (80% of allotted marks), Excellent: 3.0(100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Good: 0.8(80% of allotted marks), Excellent: 1.0 (100 % of allotted marks)	General Qualification:Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Excellent: 1.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 0.9(30% of allotted marks),Satisfactory :1.8(60% of allotted marks), Good: 2.4 (80% of allotted marks), Excellent: 3.0(100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Good: 0.8(80% of allotted marks), Excellent: 1.0 (100 % of allotted marks)	General Qualification:Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Excellent: 1.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 0.9(30% of allotted marks),Satisfactory :1.8(60% of allotted marks), Good: 2.4 (80% of allotted marks), Excellent: 3.0(100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Good: 0.8(80% of allotted marks), Excellent: 1.0 (100 % of allotted marks)	General Qualification:Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Excellent: 1.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 0.9(30% of allotted marks),Satisfactory :1.8(60% of allotted marks), Good: 2.4 (80% of allotted marks), Excellent: 3.0(100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Good: 0.8(80% of allotted marks), Excellent: 1.0 (100 % of allotted marks)	General Qualification:Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Excellent: 1.0 (100 % of allotted marks). Adequacy for the assignment: Poor: 0.9(30% of allotted marks),Satisfactory :1.8(60% of allotted marks), Good: 2.4 (80% of allotted marks), Excellent: 3.0(100 % of allotted marks). Relevant Experience in the Project Area Region:- Poor: 0.3 (30% of allotted marks),Satisfactory :0.6(60% of allotted marks), Good: 0.8(80% of allotted marks), Excellent: 1.0 (100 % of allotted marks)		
1	Rama K Gupta & Co Address:4th Floor, Esther Enclave,SJ Road,Chabipool, Guwahati-781001	The Firm is having experience in Financial Consulting & Advisory Services of long-term nature (at least 12 months) in community development sector projects funded by central/state govt./international development agency during last five (5) years in 12 projects	As per FRN certificate of ICAI,the firm is having 33 years of experience	Technical Approach & Methodology: Good:20,Work plan as per deliverables: Good:8	Name:Rama Kant Gupta General Qualification: Excellent:2.0 Adequacy for the assignment:Good:4.8 Relevant experience in the region: Good:1.6	Name: Prashant Agarwala General Qualification: Excellent:1.0 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Nikita Agarwal General Qualification: Excellent:1.0 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Bishmit Dutta General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Kongkon Mullick General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: SS Dey General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Pranab Das General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	85.80	Qualified
2	AMD & Associates Address:H. No-28,Sugam Path,RG Baruah Road,Guwahati-781024	The Firm is having experience in Financial Consulting & Advisory Services of long-term nature (at least 12 months) in community development sector projects funded by central/state govt./international development agency during last five (5) years in 9 projects during last 5 years	As per FRN certificate of ICAI,the firm is having 34 years of experience	Technical Approach & Methodology: Good:20,Work plan as per deliverables: Good:8	Name:Arindom Baruah General Qualification: Good:1.6 Adequacy for the assignment:Good:4.8 Relevant experience in the region: Good:1.6	Name: Debashish Bordoloi General Qualification: Excellent:1.0 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: M.K. Maheshwari General Qualification: Excellent:1.0 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Navajyoti Lahan General Qualification: Excellent:1.0 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name:Ayanav Baruah General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Abdul Mukib General Qualification: Satisfactory: 0.6 Adequacy for the assignment:Good:1.8 Relevant experience in the region: Good:0.8	Not Submitted	80.8	Not Qualified.CV details of only 5 Team Members submitted

3	KP Sarda & Co Address:SC-11,Parameshwari,Second Floor,Chatribari Road,Guwahati-781001	The Firm is having experience in Financial Consulting & Advisory Services of long-term nature (at least 12 months) in community development sector projects funded by central/state govt./international development agency during last five (5) years in 14 projects during last 5 years	As per FRN certificate of ICAI, the firm is having 34 years of experience	Technical Approach & Methodology: Good:20, Work plan as per deliverables: Good:8	Name:Tripti Agarwal General Qualification: Good:1.6 Adequacy for the assignment:Good:4.8 Relevant experience in the region: Good:1.6	Name:Rahul Pasari General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name:Nitesh Bhagat General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name:Pujal More General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name:Smita Nahata General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name:Sourav Agarwal General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name:Raghu Panziyar General Qualification: Good: 0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8		
		15	10	28	8	4	4	4	4	4	4	85	Qualified
4	Sarupriya Somani & Associates Address:House No-2, Byelane-1, South Lachit Nagar, Guwahati-781007	The Firm is having experience in Financial Consulting & Advisory Services of long-term nature (at least 12 months) in community development sector projects funded by central/state govt./international development agency during last five (5) years in 15 projects during last 5 years	As per FRN certificate of ICAI, the firm is having 34 years of experience	Technical Approach & Methodology: Good:20, Work plan as per deliverables: Good:8	Name:Vijay Agarwal General Qualification: Good:1.6 Adequacy for the assignment:Good:4.8 Relevant experience in the region: Good:1.6	Name: Rakesh Ghosh Gope General Qualification: Excellent:1.0 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Vivek Gupta General Qualification: Good:0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Raj Shekhar Sahu General Qualification: Good:0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Kanupriya Sahu General Qualification: Good:0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Neha Ladia General Qualification: Good:0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8	Name: Priya Maheswari General Qualification: Good:0.8 Adequacy for the assignment:Good:2.4 Relevant experience in the region: Good:0.8		
		15	10	28	8.00	4.20	4.00	4.00	4.00	4.00	4.00	85.2	Qualified

Sarda
PN (F&A) - Skills

Sarupriya Somani
PN (F&A) - Skills

Rakesh Ghosh Gope
601

Vivek Gupta

Smita Nahata