

Minutes of the Meeting of the Technical & Evaluation Committee for evaluation of EOI Proposals submitted for Consultancy Services for Hiring Financial Management Support Agency (FMSA) under DDU-GKY,ASRLMS for the FY 2023-24.

NO:ASRLMS/DDU-GKY/5099/2023-24/15

Dated:- 14-06-2023

MEMBERS PRESENT:

- a) Krishna Baruah, ACS, State Mission Director, ASRLMS.
- b) Lalthlirlien Darngawn, AFS, Chief Finance Controller, ASRLMS & Sr Financial Advisor, P&RD Dept.
- c) Ajit Narzary, State Project Manager-Finance & Accounts, ASRLMS.
- d) Madhurjya Das, Project Manager-Finance & Procurement, ASRLMS.
- e) Sibani Barthakur, Project Manager-Finance & Accounts(Skills) ASRLMS
- f) Jitendra Sarmah, Project Manager-Finance & Procurement(Skills), ASRLMS

The Meeting of the Technical and Evaluation Committee was held on 13th June, 2023 in the Office Chamber of State Mission Director, ASRLMS under the Chairmanship of State Mission Director to review and examine the Expression of Interest (EOI) Proposal received for Consultancy Services for Hiring Financial Management Support Agency(FMSA) under DDU-GKY,ASRLMS for the FY 2023-24. The Expression of Interest was issued on 10th May 2023 in One (1) English Newspaper "The Assam Tribune" and One Assamese Daily "Niyomiya Barta" for wide publicity of advertisement. The EOI along with the Terms of Reference was uploaded in the official website of ASRLM i.e www.asrlms.assam.gov.in The last date of submission of EOI proposal was on 31st May,2023 till 3:00 PM.

The Technical and Evaluation Committee was apprised that, in response to advertisement, Nine (9) Bidders as stated below have submitted EOI Proposals till last date of submission.

- 1) K P Sarda & Company Address: SC-11, Parmeshwari, Second Floor, Chatribari Road, Guwahati-781001, Assam
- 2) D. Patwary & Co. Address:- 1st Floor, Master Enclave, Christian Basti, Udayachal Path, Behind Petrol Pump, Guwahati- 781005, Assam.
- 3) AMD & Associates Address:- Ground Floor, House No. 28, Sugam Path, 10th Bye Lane, R.G. Baruah Road (Zoo Road), Guwahati-781024, Assam.
- 4) Rama K Gupta & Co.Address:4th Floor,Esther Enclave,S.J Road,Chabipool,Guwahati-781001.
- 5) Singhi & Co. Address: Sanmati Plaza,2nd Floor,Opp.IDBI Bank,GS Road,Guwahati-781005
- 6) Keshri & Associates Address: Bharalumukh Railway Gate No-08,Above SBI,2nd Floor,Guwahati-781009
- 7) Tripathy & Co Address: Ashok Trader, Maliram Lohia Market,Adjacent to AC Market,Fancy Bazar,Guwahati-781001
- 8) P Gaggar & Associates Address: 3rd Floor,Advika Building,Opp Sukleswar Ghat,Panbazar,MG Road
- 9) Sarupriya Somani & Associates Address:House No-2,Byelane 1,South Lachit Nagar,Guwahati-781007

The EOI proposals were evaluated for RFP Stage as per pre-qualifying criteria as mentioned in the EOI document. **The short-listing criteria for RFP Stage include:**

1. The Agency must be a Chartered Accountancy Firm empanelled with the Comptroller & Auditor General of India.
2. The Firm must have an average Annual Turnover of Rs. 80 Lakhs during the last three Financial Years(FY 2019-20,2020-21 & 2021-22)(Copies of Audit Reports to be furnished)
3. The agency should have experience of atleast 15 years of having undertaken audit/financial consulting of rural development sector projects funded by Government/world bank or other international agencies .
4. Experience of having undertaken at least Three(3) Assignments of Internal Audit/Statutory Audit/Financial Consulting Work in Externally Aided Project in Community Development Sector Projects funded by World Bank or other International Agencies in areas specific to the proposed assignment in last three (3) years of contract value not less than 7.5 Lakhs per assignment. ***Continuation of Single Assignment with any client by the bidder in consecutive years will be treated as One(1) assignment.***
5. The firm should have office in Guwahati with full fledged manpower as per TOR requirement, IT and other infrastructure.
6. ASRLMS will not entertain any Agency with Joint Venture/Consortium to compete in the bidding process
7. The Agency should have valid PAN, TAN and GST registration number.
8. The Agency must have available Key Professionals with domain expertise and experience as per Terms of Reference.
9. The bidder should not have been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices.

After detailed scrutiny of EOI Proposals received from Nine (9) Bidders, it was found that Six (6) Bidders as stated below were able to qualify in the EOI evaluation stage as per shortlisting criteria and qualified for RFP stage.

- 1) K P Sarda & Company Address: SC-11, Parmeshwari, Second Floor, Chatribari Road, Guwahati-781001, Assam
- 2) AMD & Associates Address:- Ground Floor, House No. 28, Sugam Path, 10th Bye Lane, R.G. Baruah Road (Zoo Road), Guwahati-781024, Assam.
- 3) Rama K Gupta & Co.Address:4th Floor,Esther Enclave,S.J Road,Chabipool.Guwahati-781001.
- 4) Singhi & Co. Address: Sanmati Plaza,2nd Floor,Opp.IDBI Bank,GS Road,Guwahati-781005
- 5) Keshri & Associates Address: Bharalumukh Railway Gate No-08,Above SBI,2nd Floor,Guwahati-781009
- 6) Sarupriya Somani & Associates Address:House No-2,Byelane 1,South Lachit Nagar,Guwahati-781007

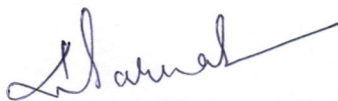
The EOI Proposal of Four (3) Bidder's as stated below have been disqualified due to not fulfilling the shortlisting Criteria as mentioned in the Eligibility Criteria.

Sl No	Name of Bidder .	Ground for Rejection.
1.	D. Patwary & Co. Address:- 1st Floor, Master Enclave, Christian Basti, Udayachal Path, Behind Petrol Pump, Guwahati- 781005, Assam.	Relevant experience of more than 3 assignments not found as per Annexure-I submitted. The firm is having experience of only Two assignments for which contract value is more than 7.5 Lakhs.
2.	Tripathy & Co Address: Ashok Trader, Maliram Lohia Market, Adjacent to AC Market, Fancy Bazar, Guwahati-781001	Relevant experience of more than 3 assignments not found as per Annexure-I submitted. The firm is having experience of only Two assignments for which contract value is more than 7.5 Lakhs
3.	P Gaggar & Associates Address: 3rd Floor, Advika Building, Opp Sukleswar Ghat, Panbazar, MG Road	Relevant experience of more than 3 assignments not found as per Annexure-I submitted. The firm is having experience of only One assignment for which contract value is more than 7.5 Lakhs

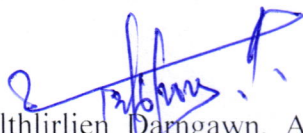
The detailed EOI Evaluation Scoresheet has been prepared and placed in **Annexure I**. The Committee decided for issuing RFP to the Six (6) shortlisted Bidders as stated above, who fulfilled the Eligibility criteria as mentioned in the Expression of Interest (EOI) Proposal issued by ASRLMS.

The Meeting ended with vote of thanks from the chair.

Signature:-



a) Krishna Baruah, ACS, State Mission Director, ASRLMS.



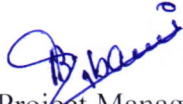
b) Lalthlirlien Darngawn, AFS, Chief Finance Controller, ASRLMS & Sr Financial Advisor, P&RD Dept.



c) Ajit Narzary, State Project Manager-Finance & Accounts, ASRLMS.



d) Madhurjya Das, Project Manager-Finance & Procurement, ASRLMS.



e) Sibani Barthakur, Project Manager-Finance & Accounts(Skills) ASRLMS



f) Jitendra Sarmah, Project Manager-Finance & Procurement(Skills), ASRLMS

EOI Scoresheet for Hiring of an agency for providing Financial Management Consultancy Services under DDU-GKY for ASRLMS

EOI No-ASRLM/DDU-GKY/5099/2023-24/11 Dated 10-05-2023

Sl No	Agency	Registration	Turnover	Experience	Location of the Firm	Manpower Requirement as per TOR	PAN, TAN and GST registration	Undertaking	Remarks	
		The Agency must be a Chartered Accountancy Firm empanelled with the Comptroller & Auditor General of India	The firm must have an average annual turnover of Rs. 80 Lakhs during the last three Financial Years(FY 2019-20,2020-21 & 2021-22)(Copies of Audit Reports to be furnished)	The agency should have experience of atleast 15 years of having undertaken audit/financial consulting of rural development sector projects funded by Government/world bank or other international agencies .	Experience of having undertaken at least Three(3) Assignments of Internal Audit/Statutory Audit/Financial Consulting Work in Externally Aided Project in Community Development Sector Projects funded by World Bank or other International Agencies in areas specific to the proposed assignment in last three (3) years of contract value not less than 7.5 Lakhs per assignment. <i>Continuation of Single Assignment with any client by the bidder in consecutive years will be treated as One(1) assignment.</i>	The firm should have office in Guwahati with full fledged manpower as per TOR requirement, IT and other infrastructure.	The Agency must have available Key Professionals with domain expertise and experience as per Terms of Reference.	The Agency should have valid PAN, TAN and GST registration number	The bidder should not have been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices	
1	D Patwary & Co Address: 1st Floor,Master Enclave,Udayachal Path,Christian Basti,Behind Petrol Pump,Guwahati-781005	Submitted	The Average Annual Turnover is Rs 94.66 Lakhs during last Three (3) FYs.	As per FRN certificate of ICAI,the firm is having 22 years of experience	Relevant experience of more than 3 assignments not found as per Annexure-I submitted.The firm is having experience of only Two assignments for which contract value is more than 7.5 Lakhs	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Not Qualified for RFP stage
2	Rama K Gupta & Co Address:4th Floor,Esther Enclave,S,J Road,Chabipool,Guwahati-781001	Submitted	The Average Annual Turnover is Rs 206.59 Lakhs during last Three (3) FYs.	As per FRN certificate of ICAI,the firm is having 33 years of experience	Relevant experience of more than 3 assignments found as per Annexure-I submitted for which contract value is more than 7.5 Lakhs for each assignment	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Qualified for RFP stage
3	Singhi & Co Address:Sanmati Plaza,2nd Floor,Opp.IDBI Bank,GS Road,Guwahati-781005	Submitted	The Average Annual Turnover is Rs.40 Crore during last Three (3) FYs.	As per FRN certificate of ICAI,the firm is having 70 years of experience	Relevant experience of more than 3 assignments found as per Annexure-I submitted for which contract value is more than 7.5 Lakhs for each assignment	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Qualified for RFP stage
4	KP Sarda & Co Address:SC-11,Parameshwari,Second Floor,Chatribari Road,Guwahati-781001	Submitted	The Average Annual Turnover is Rs.90.01 Lakhs during last Three (3) FYs.	As per FRN certificate of ICAI,the firm is having 34 years of experience	Relevant experience of more than 3 assignments found as per Annexure-I submitted for which contract value is more than 7.5 Lakhs for each assignment	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Qualified for RFP stage
5	Keshri & Associates Address: Bharalumukh Railway Gate No-08,Above SBI,2nd Floor,Guwahati-781009	Submitted	The Average Annual Turnover is Rs.1.47 Crore during last Three (3) FYs.	As per FRN certificate of ICAI,the firm is having 40 years of experience	Relevant experience of more than 3 assignments found as per Annexure-I submitted for which contract value is more than 7.5 Lakhs for each assignment	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Qualified for RFP stage
6	Tripathy & Co Address: Ashok Trader,Maliram Lohia Market,Adjacent to AC Market,Fancy Bazar,Guwahati-781001	Submitted	The Average Annual Turnover is Rs.1.78 Crore during last Three (3) FYs.	As per FRN certificate of ICAI,the firm is having 40 years of experience	Relevant experience of more than 3 assignments not found as per Annexure-I submitted.The firm is having experience of only Two assignments for which contract value is more than 7.5 Lakhs	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Not Qualified for RFP stage

7	At & Associates Address: H. No-28, Sugam Path, RG Baruah Road, Guwahati-781024	Submitted	The Average Annual Turnover is Rs.1.76 Crore during last Three (3) FYs.	As per FRN certificate of ICAI, the firm is having 35 years of experience	Relevant experience of more than 3 assignments found as per Annexure-I submitted for which contract value is more than 7.5 Lakhs for each assignment	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Qualified for RFP stage
8	P Gaggar & Associates Address: 3rd Floor, Advika Building, Opp Sukleswar Ghat, Panbazar, MG Road	Submitted	The Average Annual Turnover is Rs.3.98 Crore during last Three (3) FYs.	As per FRN certificate of ICAI, the firm is having 34 years of experience	Relevant experience of more than 3 assignments not found as per Annexure-I submitted. The firm is having experience of only One assignment for which contract value is more than 7.5 Lakhs	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Not Qualified for RFP stage
9	Sarupriya Somani & Associates Address: House No-2, Byelane 1, South Lachit Nagar, Guwahati-781007	Submitted	The Average Annual Turnover is Rs.1.83 Crore during last Three (3) FYs	As per FRN certificate of ICAI, the firm is having 36 years of experience	Relevant experience of more than 3 assignments found as per Annexure-I submitted for which contract value is more than 7.5 Lakhs for each assignment	The firm is having office in Guwahati	The firm is having adequate manpower as per ToR	Submitted	Submitted	Qualified for RFP stage

S. Somani
PM (RFP), serial 10

Sarupriya Somani
PPF-F&A-Serial 10

Sarupriya Somani

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