GOVERNMENT OF ASSAM
অসম ৰাজ্যিক গ্ৰামীণ জীৱিকা অভিযান
ASSAM STATE RURAL LIVELIHOODS MISSION
NABAJYOTI NAGAR, SIVA NATH GOGOI PATH, GUWAHATI, ASSAM -781037

No:- ASRLM/L&M/1042/2018-19/ 1 **Dated 11-04-2018.**

REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR HIRING TECHNICAL SUPPORT AGENCY FOR LIVELIHOOD ENHANCEMENT OF WOMEN IN ORGANIC AGRICULTURE BY PROMOTING ENTIRE VALUE CHAIN.

1) ASRLMS intends to hire a Technical Support Agency for enhancing organic agriculture based livelihood of targeted small women farmers and improving their strategic role in agriculture through capacity building for increasing agriculture productivity, building multi level collectives (Farmer's Producer Organisation etc), and establishing market linkages with buy back and organic certification support.

2) The duration of Contract will be for a period of One (1) year effective from the date of signing of contract which may further be renewed depending on requirement of ASRLMS or satisfactory performance of Agency.

3) The Terms of Reference (TOR) for the proposed assignment is provided in the website of ASRLMS www.asrlms.assam.gov.in and http://assamtenders.gov.in for ready reference.

1. **The short-listing criteria for RFP Stage include:**
   a. The Agency must be incorporated & registered in India, under the Indian Companies Act /Societies Registration Act/Trust Act/any other Act in India and should be in operations in India for minimum of 5 years.
   b. The Agency should have minimum average annual turnover of INR Seventy-Five Lakhs or above for the last financial years (2014-15, 2015-16, 2016-17) during the last three financial years. (Copies of Audit Reports to be furnished)
   c. The Agency must have at least Two (2) prior project experiences / assignment in executing Value Chain Development project in Agriculture Commodities in Central/State Govt during the last 3 years. (Copies of Work Order & Completion Certificate to be furnished)
   d. The Firm should have office in Guwahati with full fledged manpower as per TOR requirement, IT and other infrastructure.
   e. The bidder should not have been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices.

   The lists of documents to be submitted along with EOI are

   a) *Document (s) to demonstrate that the firm is in the business for the last Five (**5**) years;*
   b) *Details of Work Experience and Similar Assignments undertaken to support the short-listing criteria accompanied by completion or acceptance certificate(s);*
   c) *Self- certified details of available Key Professional with domain expertise and experience;*
   d) *Audit Reports along with Certificate from the statutory auditors/ Chartered Accountant certifying the year wise amount of turnover from 'consultancy business' during the last three (**03**) financial years (2014-15, 2015-16 and 2016-17).*
   e) *Undertaking that the Bidder should not have been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices.*

   f. The Agency will be selected in accordance with the Quality Cost Based Selection method.
   g. ASRLMS will not entertain any Agencies with Joint Venture/Consortium to compete in the Bidding Process.
   h. The detailed Terms of Reference for the proposed assignment may be obtained from the website http://assamtenders.gov.in. and www.asrlms.assam.gov.in The participating bidders should have valid digital signature certificate (DSC) and have to register in the portal http://assamtenders.gov.in. The EOI should be submitted online in the portal http://assamtenders.gov.in. on or before 25th April 2018 up to 3:00 PM. .

State Mission Director.
ASRLMS.

Terms of Reference for hiring Technical Support Agency for Livelihood Enhancement of Women in Agriculture by promoting entire Value Chain.

1) **Background :-**

Assam State Rural Livelihoods Mission Society (ASRLMS) is an autonomous body formed under the Panchayat and Rural Development Department, Govt. of Assam and registered under Societies Registration Act, 1860. It has been designated by Govt. of Assam to implement the Deen Dayal Antodya Yojana-National Rural Livelihoods Mission as well as the Deen Dayal Upadhaya Grameen Kaushalaya Yojana (DDU-GKY) – a programme for skill development and livelihoods opportunities for rural in the state.

The Assam State Rural Livelihoods Mission Society has been set up with the aim to reduce poverty among rural BPL through building strong grassroots institution of the poor. ASRLMS has multi pronged approach to strengthen livelihoods of the rural poor by promoting women SHGs, providing skill development and placement for youth for wage based occupations in different private/business organizations and imparting self employment oriented training through banks.

Aajeevika – National Rural Livelihoods Mission (NRLM) was launched by the Ministry of Rural Development (MoRD), Government of India, in June 2011.The Mission aims at creating efficient and effective institutional platforms of the rural poor, enabling them to increase household income through sustainable livelihoods enhancements and improved access to financial services.

Placement Linked Skill Development Training Program - Deen Dayal Upadhaya Grameen Kaushalaya Yojana (DDU-GKY) in Assam is also being implemented by the Assam State Rural Livelihoods Mission (ASRLMS) to cater to the challenges of creating a large number of Skill development and livelihood opportunities for the rural poor, occupational aspirations of the rural youth and to increase the income levels of rural poor in the State. ASRLMS is implementing NRLM in a phased manner. All total within 33 Districts, ASRLMS has covered Fourteen (14) districts viz. Dhemaji, Nagaon, Tinsukia, Jorhat, Hailakandi, Chirang, Sonitpur, Karbianglong, Golaghat, Cachar, Udalguri, Kokrajhar, Lakhimpur, Goalpara and 88 Blocks comprising both NRLP and NRLM.

2. Project Scope & Components

The Government of India has approved the Annual Action Plan 2017-2018 of NRLM for Rs.294.90 Crores in the ratio of 90:10 basis by the Central and State share respectively.

The Mission will support and Strengthen the Community Based Organisations i.e. Federations, Producer Organisations, SHGs etc. The NRLM will be implemented in select areas in an intensive manner and adopting saturation approach the entire state will be covered intensively in phased manner over 5-7 years.

3. Objective of the Assignment.

1) Enhancing agriculture based livelihood of targeted small women farmers and improving their strategic role in organic agriculture through capacity building for increasing agriculture productivity, building multi level collectives (Farmer's Producer Organisation etc), and establishing market linkages with buy back and organic certification support.
2) Promoting value chain in Agriculture commodities through:-

a) Backward Integration - Reduction in Input costs through Training on Natural Farming Concepts of Soil, Seed, Plant Protection, Moisture Content and Integrated Farming.

b) Forward Integration – Gap Analysis of potential intervention such as Value addition and scheme convergence, credit access, price support and market linkage through multi level connect of SHG / FPO linkages.

4. Coverage Area.

The Project will be carried out as under.

Unit	No. of Units in 2018-19
Blocks	5 intensive Blocks of ASRLM, 1 cluster in each block
Targeted Households under 6 Blocks	2500 HH (Approximately 250 SHGs)

5. Period: The duration of the assignment will be for a period of One (1) Year. The assignment may be further extended depending upon satisfactory performance of Agency & requirement of ASRLMS.

6. Data, services and facilities to be provided by the ASRLMS:

All the necessary information, data, reports and other documents needed for the assignment will be provided by the ASRLMS. The TSA would be given access to all documents, correspondence, and any other information relating to the Project and deemed necessary by the TSA for carrying out the consulting. ASRLMS would provide necessary liason with BMMUs and DMMUs to facilitate the work smoothly.

7. Composition of review committee and review procedures to monitor consultants work

The Review committee at SMMU will keep a watch on the deliverables, of the assignments, take actions for the speedy settlement of the issues raised by consultant and timely follow up. Committee is set up under State Mission Director, ASRLMS with following members.

SMMU Members	Designation
State Mission Director	Chairman
Assistant Mission Director	Member
State Project Manager-Livelihoods	Member
Project Manager-Livelihoods	Member
Project Manager-Finance & Procurement.	Member Secretary

8. KEY PERSONNEL

The list of key personnel and whose CVs and experience would be evaluated is as follows :

S.No	Key Professionals	Description of Services to be provided	Experience	No. of persons
1	Team Leader	Overall coordination, & planning, team leadership, reporting, liaison with client	Post Graduate with 5 years project experience / assignment in developing sustainable value chain management in Agriculture commodities in community development projects.	1
2	Project Coordinator.	Responsibility for planning and execution of the Value Chain Project, discussion with heads of offices at Block /district / state units and other line department for convergence.	Graduate with 3 years project experience / assignment in developing sustainable value chain management in Agriculture commodities in community development projects.	4

9. Pre-Qualification Criteria for short listing of the agencies for the RFP Stage.

a) The Agency must be incorporated & registered in India, under the Indian Companies Act /Societies Registration Act/Trust Act/any other Act in India and should be in operations in India for minimum of 5 years.

b) The Agency should have minimum average annual turnover of INR Seventy-Five Lakhs or above for the last financial years (2014-15, 2015-16, 2016-17) during the last three financial years. (Copies of Audit Reports to be furnished)

c) The Agency must have at least Two (2) prior project experiences / assignment in executing Value Chain Development project in Agriculture Commodities in Central/State Govt during the last 3 years. (Copies of Work Order & Completion Certificate to be furnished)

d) The Firm should have office in Guwahati with full fledged manpower as per TOR requirement, IT and other infrastructure.

e) ASRLMS will not entertain any Agencies with Joint Venture/Consortium to compete in the Bidding Process.

State Mission Director.
ASRLMS.