



**TRANSACTION BASED
SHGs DIGITAL
ACCOUNTING SYSTEM
(TBSDAS)**

ASSAM STATE RURAL LIVELIHOODS MISSION



TRANSACTION BASED SHGs DIGITAL ACCOUNTING SYSTEM (TBSDAS)

What is TBSDAS?

The Transaction Based SHGs Digital Accounting System (TBSDAS) is an application developed by MoRD with the help of NIC to bring SHGs accounting system in a digital form.

Why TBSDAS?

- To bring all SHGs in a single database with a unique identity of SHG and its members.
- To avoid duplicate membership in multiple SHGs.
- To directly access financial services /assistance from government.
- To instantly capture transactions made by SHG and its members.
- To maintain fair and correct books of records.
- To grade the SHGs and enable them to access financial services from formal Financial Institutions and assistance from Government.
- To monitor and rate the SHGs by higher level community institutions on regular intervals.
- To show ability/capability of a poor women towards thrift and credit and facilitate access of financial services by sharing transactions with Credit Bureau.
- To perform eAudit and reconcile of books of records.



How TBSDAS works?

This system can function in two platforms:

- I MY SHG APP USING TABLET
- II ONLINE APPLICATION USING COMPUTER

01 Through My SHG App

- Capture transactions of SHG after the meeting through Tablet at meeting site
- Capture in offline mode and sync to live system
- Tablet may be connected to a desktop to sync the data in case of non-availability of internet in Tablet





02 Through Online Application

- A transaction sheet of each SHG needs to be brought to data entry point where computer system and connectivity are available
- Trained Data Entry Operators/Cadres need to enter the transactions of each SHG into online application



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Receipts			Payments		
Particulars	Cash (₹)	Bank (₹)	Particulars	Cash (₹)	Bank (₹)
Opening Balance	1000	4200	Loan To Member	1000	0
Savings by Members	300	0	Repayment to VO	2500	0
Payment from Member	600	0	Repayment to Bank	0	0
Loan from VESCLF	0	0	Savings with VESCLF	10	0
Loan from Bank	0	0	Cash Deposit/Withdrawal	0	0
Other Receipt	0	0	Other Payment	0	0
Cash Withdrawal/Deposit	0	0	Closing Balance	604	4200
Sub Total	800	4200	Sub Total	850	4200

Preparation for TBSDAS

- Community Cadres have been identified and trained to act as Tablet Bookkeeper for TBSDAS. Their work is to prepare and upload SHGs' transaction into the application.
- These Community Cadres prepare a **transaction sheet** or a consolidated transaction sheet for all meetings that take place in a month.
- The Community Cadres prepare a **cut-off sheet** for SHGs older than 3 months.

Steps of TBSDAS

Step-1

● Block Admin User

- State MIS Nodal Officer creates a **Block Admin User** for each block or assigns the **Admin Role** to an existing user.
- The “**Block Admin Role for Transaction System**” can be assigned to one block level user only.

Step-2

● Role of Block Admin User

- To Create **Tablet** user and **Data Entry** user for online system.
- **Modify** user details (like Mobile Number, device ID etc) created by admin user
- **Mapping** SHGs/VOs Tablet user and Data Entry user.

● Role of Block Admin User

- Creation of ID and Password in the name for each Tablet/data entry user using their Mobile Number. Mobile Number is mandatory to create ID for Tablet/data entry user.
- Mapping of SHGs and VO's for each Tablet/data entry user is mandatory to capture transaction of SHGs.

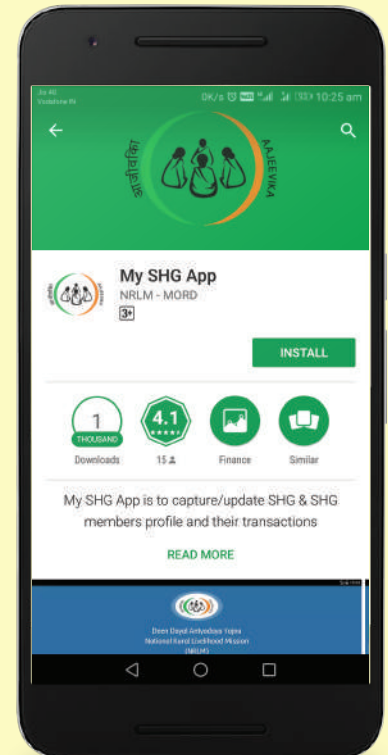
Step-3

● Where to download My SHG App?

- Connect with internet to download “**My SHG App**”
- Download App from **Google Play store**
- Install the App in Tablet

● First login to My SHG App?

- First login needs to be done using internet
- Login with the User ID and Password provided to respective Tablet user



Road Map for TBSDAS in ASRLM

- **Advisory note for implementation plan of TBSDAS has been approved and circulated to the Block Mission Management Units (BMMU)**

- **Training & Capacity Building**
 - 18 master trainers have been developed
 - 327 BMMU staff have been trained
 - 1609 Community Cadres have been trained
 - Further, 591 more Community Cadres will be trained which will take the count to 2200.

- **Target of TBSDAS in FY 2017-18 is 30000 SHGs, out of which 1604 SHGs Transaction data has been prepared and 385 SHGs Transaction data have been uploaded into the TBSDAS**

- **Balance left 28396 SHGs. It is expected to bring these left out 28396 SHGs Transaction data into TBSDAS within the FY 2017-18.**

Target ahead in 2017-18

Time Line

No. of SHGs transaction to be brought into TBSDAS

Aug'17	1609
Sep'17	2200
Oct'17	4400
Nov'17	4400
Dec'17	4400
Jan'18	4400
Feb'18	4400
Mar'18	4400

In the next two years digitization of 65000 SHGs will be completed.



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