

Minutes of the 13th Executive Committee Meeting of Assam State Rural Livelihoods Mission (ASRLM) held on 6th May, 2019 in the Conference Hall of the Chief Secretary to the Govt. of Assam, Assam Secretariat, Dispur

The 13th Executive Committee (EC) meeting of Assam State Rural Livelihoods Mission (ASRLM) was held on 6th May, 2019 under the Chairmanship of **Shri Alok Kumar**, IAS, Chief Secretary, Govt. of Assam & Chairman, Executive Committee, ASRLM in the conference hall of Chief Secretary at Assam Secretariat. The list of officials who attended the meeting is placed at **Annexure-I**.

Dr. J. B. Ekka, Principal Secretary, Panchayat & Rural Development Department, Govt. of Assam & Vice- Chairman, Executive Committee, ASRLM welcomed all the members and requested to take up the agenda for discussion by the Executive Committee.

Agenda No. 1: Confirmation of Minutes of the 12th Meeting of EC

Resolution: The Executive Committee confirmed the Minutes of the last Executive Committee meeting held on 8th November, 2018 as read.

Agenda No. 2: Action Taken Report on recommendations of 12th Meeting of EC

Resolution: The committee noted the Action Taken Report and suggested that:

1. 'Employers Meet' under DDU-GKY Programme should be organized 2-3 times in a year to understand industry requirement.
2. EC approved the plan to start a pilot study on the scope of development of CBOs formed under DAY-NRLM as Enterprise and placement of DDU-GKY candidates in those Enterprises.
3. SHG Bank Credit Linkage is a continuous combined effort of SLBC, Bankers and ASRLM. Chairman EC suggested that initiation of sanctioning and disbursement of loan applications should start from 1st quarter itself during FY 2019-20. Also, Quarterly meetings/reviews with Bankers on SHG Bank Linkage must be done regularly to understand the status and gaps; if any.

Agenda No. 3: Appraisal of Progress of FY 2018-19

Resolution: The committee noted and appreciated the progress and livelihood interventions made during the FY 2018-19 as read.



Agenda No. 4: Approval of Annual Action Plan (AAP) for FY 19-20 for DAY-NRLM and NRETP

Resolution: The Executive Committee approved the Annual Action Plan for DAY-NRLM amounting to Rs. 230.90 Cr (including State Share). Major Output Indicators approved are:

SN	Indicator	Output planned for FY 2019-20	Cumulative Outputs
1	Number of SHGs under NRLM fold (new and strengthened)	39876	271182
2	Number of Households mobilized into all SHGs	418299	2853498
3	Number of VOs formed	6581	15929
4	Number of CLFs formed	110	360
5	Number of Total SHGs provided RF	30000	181505
6	Number of total SHGs provided CIF	21300	70567
7	Number of SHGs credit linked during the year (first as well as repeat credit linkages)	63000	144087
8	No. of Mahila Kisan covered	49950	89933
9	No. of intensive blocks entered under farm livelihoods interventions	130	219
10	No. of villages covered under farm livelihoods interventions	1480	2370

Also, the Executive Committee approved the Annual Action Plan for National Rural Economic Transformation Project (NRETP) for the FY 2019-20 amounting to 18.04 Cr (including State Share). For implementation of the Project, 5 districts & 4 blocks from each selected district have been approved with following targets:

SN	Districts	Blocks			
1	Dhemaji	Dhemaji	Machkhowa	Murkongselek	Sissiborgaon
2	Hailakandi	Algapur	Hailakandi	Katlicherra	Lala
3	Nagaon	Barhampur	Dolongghat	Laokhowa	Raha
4	Tinsukia	Guijan	Itakhuli	Kakopothar	Sadiya
5	Udalguri	Bhergaon	Mazbat	Rowta	Udalguri

Particulars	Target for FY 2019-20
Model CLF	20
Credit Linkage	9000
Development of Udyog Mitra	120
No. of Producers' Groups promoted	20 (E.g: Piggery, Poultry, banana etc)

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Total no. of enterprises to be supported (Upto Rs. 1 Lakh)	100
Total no. of individual enterprises (Upto Rs. 2 Lakh)	100
Number of growth-nano enterprises to be supported (Up to Rs 5 Lakh)	30

Agenda No.5: Approval of Action Plan (AP) for DDU-GKY

Resolution: The Executive Committee approved the Action Plan for DDU-GKY for the FY 2019-22 with the following targets:

Training Target (FY Wise)	
2019-20	19,358
2020-21	35,321
2021-22	35,321

Agenda No. 6: Approval for Creation of posts in SMMU, DMMUs and BMMUs

Resolution: The committee approved the creation of 163 new posts under DAY-NRLM, details of which is placed at **Annexure-II**. The Committee also approved 5 posts under Mahila Kisan Sashaktikaran Pariyojana (MKSP) and 3 posts under Start-up Village Entrepreneurship Program (SVEP) (**Annexure-III**):

Name of the Program	SMMU	DMMU	BMMU	Total
MKSP	-	-	5	5
SVEP	-	-	3	3
DAY-NRLM	4	39	120	163
Total	4	39	128	171

However, under National Rural Economic Transformation Project (NRETP), the Committee approved a total of 84 post, details of which is placed at **Annexure- IV**. With regard to State Project Manager- Value Chain & Forward Linkages and State Project Manager- Enterprise Promotion (Non-Farm), the Committee reiterated that since there is already one (1) State Project Manager – Farm and already approved one (1) State Project Manager- Non- farm under DAY-NRLM, the proposed posts as stated above may be put on hold till the NRETP Project initiates on ground. Similarly, at districts District Functional Experts- Livelihoods & Marketing are positioned, so five (5) District Functional Expert- Non- Farm posts under NRETP may be put on hold now. Chairman, EC suggested that, once the project is rolled out and the need arises, ASRLM may approach EC for these posts, if required.

Agenda No. 7: Delegation of power for changing the eligibility criteria for recruitment as per requirement to the Senior most Secretary, P & RD Deptt./ On-file approval of Chairman, EC

Resolution: The Committee authorized State Mission Director, ASRLM to revisit the eligibility criteria if felt necessary and obtain On-file approval from the Chairman EC; through Senior most Secretary, P & RD Department, Govt. of Assam which may be notified later in subsequent EC meeting.

Agenda No 8: Approval for hiring Technical Support Agency (TSA) for implementation of National Rural Economic Transformation Project (NRETP)

Resolution: The Executive Committee approved the proposal for floating of Terms of Reference (ToR) and to engage the TSAs for the activities under NRETP following due procedures as mentioned below:

SN	Name of the Activities	No. of TSA required
1	TSA for Livestock Value Chain Development	1
2	TSA for Horticulture Value Chain Development	1
3	TSA for Fishery Value Chain Development	1
4	TSA for Development of Model Cluster Level Federation (CLF)	1
5	TSA for Detail Study and Analysis on Person with Disability (PWD) and Elderly on inclusion in Self Help Groups (SHGs) and involving them in Sustainable Livelihoods activities	1
6	TSA for mapping and rolling out of Entitlements benefits .eg. Insurance, Pension, Health benefits etc.	1
7	TSA for rolling out Digital Finance Project with a priority of Aadhar Enrolment	1

Agenda No. 9: Post Facto Approval

Resolution: The Executive Committee approved the following post-facto:

- Implementation of supply, installation and commissioning of Hydroponics system with SHG members, promoted under ASRLM- Brahmaputra Innovative Solutions Pvt. Ltd. has been selected as per procedure of EoI and RFP by ASRLM.
- Implementation of "Developing and Executing Sustainable Model for SHG members in Piggery Activities" with ICCo.

- MoU with Indian Institute of Entrepreneurship (IIE) for Implementation of livelihoods Projects viz. a) Sustainable Livelihoods Opportunities on Bee Keeping & Honey Processing, b) Sustainable Livelihoods Promotion in Food Processing Sector, c) Sustainable Livelihoods Promotion in Handloom Sector and d) Capacity Building and Enterprise Promotion in Jewellery Sector
- Implementation of Start-up Village Entrepreneurship Programme (SVEP) with Entrepreneurship Development Institute of India, an NRO selected by Govt. of India.
- No cost Extension of the project 'Developing and Executing' Value Chain for Hill Broom and Maize under ASRLM".

Agenda No. 10: Approval for Rationalization of Community Cadres under ASRLM

Resolution: The Executive Committee approved the proposal of evaluation of cadres engaged under ASRLM to rationalize and streamlining their activities.

Agenda No 11: Approval for Renewal of Registration of ASRLM under Societies Registration Act 1860


Resolution: The Committee approved the Renewal of Registration of Assam State Rural Livelihoods Mission Society under the Societies Registration Act for placing the matter before the Governing Body.

Agenda No. 12: Approval for providing Provident Fund (PF) benefit to the staff of ASRLM

Resolution: 1. The Executive Committee approved the Employers Contribution, Damage (14B) and Interest (7Q) amounting to approximately Rs.50,38,315/- for payment of Provident Fund for 44 employees (**List enclosed at Annexure V**) from NRLM Administrative Cost. With regard to employees' contribution, since the backlog/arrear amount for 38 months is substantial and employees earning below Rs.15,000/- per month may not be able to pay the amount in one go, the committee suggested that the amount may be given as Advance to the employees which will be deducted in monthly installments or/and as fixed by ASRLM with due approval of the Principal Secretary, Panchayat & Rural Development Department, Govt. of Assam.

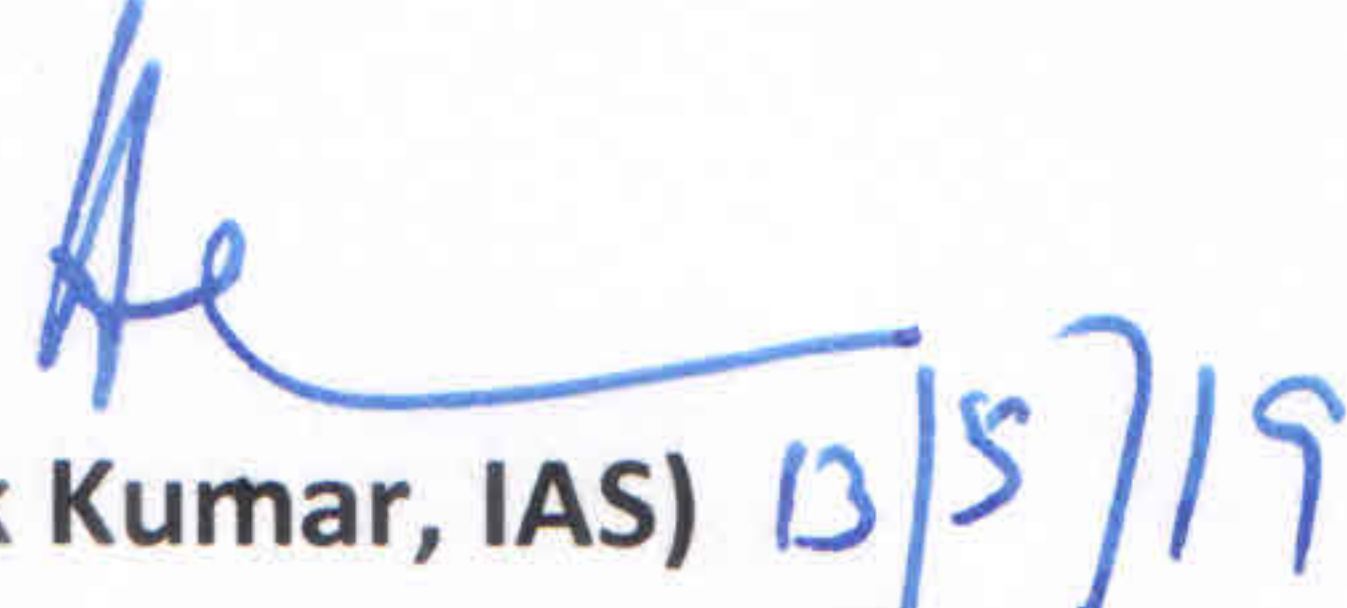
Employee Contribution:	25,53,049/-
Employer Contribution:	28,04,172/-
Damage (14B):	12,59,883/-
Interest (7Q):	9,74,260/-
Total:	75,91,364/-

2. The SMD, ASRLM appraised that Employees Provident Fund is not being given to ASRLM Employees with monthly salary of more than Rs.15000/- till date.



After threadbare discussion, the Committee approved the proposal for providing Provident Fund Benefit to all ASRLM officials with immediate effect as per the admissible rules under Employees Provident Fund and Miscellaneous Provisions Act 1952.

The meeting ended with vote of thanks to the Chair.

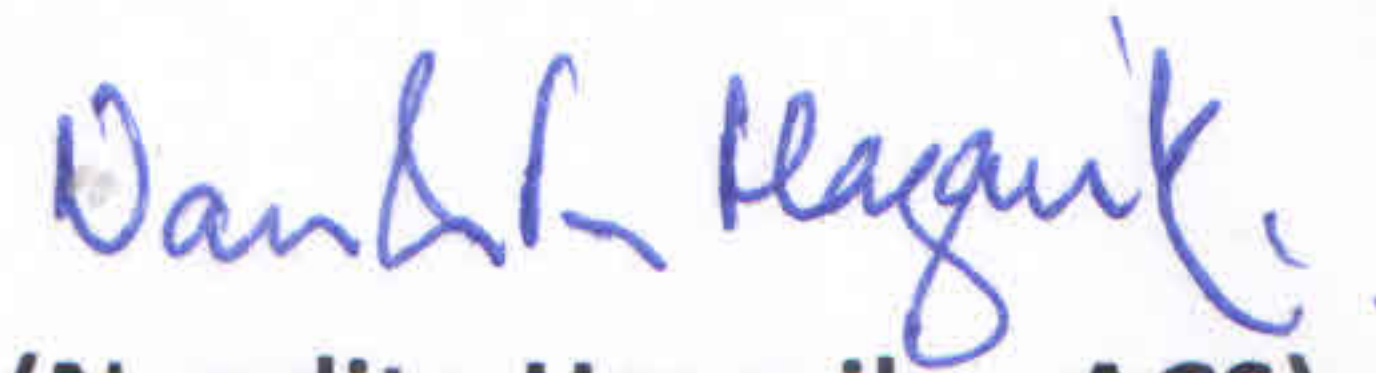

(Alok Kumar, IAS) 13/5/19
Chief Secretary, Govt. of Assam
& Chairman, EC-ASRLM

Memo No.: ASRLM- 102/Vol. III (B)/2012-13/

Dated: 13/05/2019

Copy for kind information to:

1. The Principal Secretary, P & RD Department, Govt. of Assam
2. The Additional Chief Secretary, Department of Agriculture, Govt. of Assam
3. The Additional Chief Secretary, Department of Skill, Employment and Entrepreneurship, Govt. of Assam
4. The Commissioner, P&RD, Govt of Assam, Juripar, Guwhati
5. The Commissioner and Secretary, Animal Husbandry & Vety. Govt. of Assam
6. The Commissioner & Secretary, Department of Social Welfare, Govt of Assam
7. The Commissioner & Secretary, Department of Health and Family Welfare, Govt of Assam
8. The Commissioner & Secretary, Department of Education, Govt. of Assam
9. The Mission Director, Assam Skill Development Mission.
10. The Director, SIPRD, Khanapara, Assam
11. The Regional Director, Reserve Bank of India, Panbazar, Guwahati
12. The Chief General Manager, NABARD, Dispur, Guwahati
13. The Chief General Manager, State Bank of India & Convenor SLBC, Dispur, Guwahati
14. The Chairman, Assam Gramin Vikash Bank, Guwahati
15. The Staff Officer to the Chief Secretary, Govt. of Assam.


(Nandita Hazarika, ACS)
State Mission Director &
Convenor, EC- ASRLM