

MINUTES OF THE SECOND MEETING OF EXECUTIVE COMMITTEE OF ASSAM STATE RURAL LIVELIHOODS MISSION SOCIETY HELD ON 28th MARCH, 2014 IN THE CONFERENCE HALL OF CHIEF SECRETARY, GOVT OF ASSAM

1. The 2nd Executive Committee Meeting of Assam State Rural Livelihoods Mission Society was held on 28th March 2014 under the Chairpersonship of Shri Jitesh Khosla, IAS, Chief Secretary, Govt. of Assam and Chairman, Executive Committee in the conference hall of Chief Secretary at Assam Secretariat. A list of participants who attended the meeting is placed at Annex-I.

2. At the outset Shri Sameer Kumar Khare, Principal Secretary to the Govt of Assam, P & RD Department, and Vice Chairman of Executive Committee welcomed all the members of the Executive Committee / ASRLMS officials and requested the Chairman, Executive Committee to allow further deliberations.

3. With the consent of Chairman, Executive Committee deliberations commenced with a presentation made by Shri Manoj Kumar, State Mission Director, ASRLMS on implementation of NRLM in Assam so far, physical and financial progress of ASRLMS during the financial year 2013-14 and further plans of ASRLMS during the year 2014-15. During presentation following suggestions were made:

- I. The frequency of Executive Committee meeting should be at least once in a quarter.
- II. The frequency of Governing Body meeting should be at least twice in a year.
- III. Parameters used for selection of zones/districts/blocks under ASRLMS should be clearly indicated for appraisal of the Executive Committee members.
- IV. The database of number of individual savings bank accounts in the project village should be compiled to ascertain the extent of financial inclusion. This exercise should be done by 30th of June 2014.
- V. The database of rural women farmers/ landless women farmers/agriculture labourers should be compiled in project blocks to finalise launch of MKSP in various blocks in the State. The Department of Agriculture can be contacted to solicit this information.
- VI. PRIs should also be involved in NRLM activities.
- VII. Project team in the 19 new blocks should be recruited during FY 2014-15 to make them ready by the end of 2014-15 for launch of NRLM in these 19 blocks during 2015-16.

4. After the presentation, following agenda items were taken up by the Executive Committee:

Agenda No. 1: *Confirmation of Minutes of the last Executive Committee Meeting dated 6th October 2012.*

The Executive Committee confirmed the minutes of the last Executive Committee Meeting dated 6th of October 2012 (Annex II) but insisted that in future, Executive Committee Meeting should be held quarterly. The committee also showed its concern on inordinate delay in holding Governing Body Meeting. Executive Committee insisted that Governing Body meeting should be held at least twice in a year.

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Agenda No. 2: *Action taken report of the last Executive Committee Meeting dated 6th October 2012.*

SMD, ASRLMS presented the Action Taken Report on the decision of last Executive Committee meeting dated 6th of October 2012 (Annex III). The Executive Committee noted the Action Taken Report on the decisions taken in Executive Committee dated 6th of October 2012.

Agenda No. 3: *Consideration of Annual Action Plan 2014-15*

SMD, ASRLMS placed the Annual Action Plan 2014-15 (Annex-IV) before the Executive Committee for consideration. The Executive Committee considered the proposed Annual Action Plan 2014-15 and approved the same in principle, for placing before the Governing Body for approval. It was also decided that any member can offer suggestions on Annual Action Plan 2014-15 within next one week, if he/she so desires.

Agenda No. 4: *Post facto approval of Annual Action Plan*

SMD, ASRLMS informed that due to non-holding of Executive Committee/ Governing Body meeting during FY 2013-14, the Annual Action Plan 2013-14 could not be approved by Executive Committee/ Governing Body. However, the Annual Action Plan 2013-14 (Annex-V) was approved by Empowered Committee, MoRD, Govt of India on 12th June 2013 and ASRLMS has implemented the activities in Resource Blocks, Intensive Blocks (other than the Resource Blocks) and Non-Intensive Blocks of the state during 2013-14 as per this Annual Action Plan. The Executive Committee gave its approval for placing Annual Action Plan 2013-14 before the Governing Body for post facto approval.

Agenda No. 5: *Placing of Audit Report 2012-13*

SMD, ASRLMS presented the Audit Report of FY 2012-13 (Annex-VI) for consideration of Executive Committee. The Executive Committee perused the Statutory Audit Report of ASRLMS for FY 2012-13 and approved for placing the same before the Governing Body. However, SMD, ASRLMS was also advised to submit Action Taken Report on audit observations before placing it before the Governing Body.

Agenda No. 6: *Approval for appointment of Statutory Audit for 2013-14*

SMD, ASRLMS highlighted the need of hiring CAG empanelled CA firm's for performing Statutory Audits of ASRLMS for the Financial year 2013-14. The Executive Committee approved the proposal for placing the same before Governing Body. However, SMD, ASRLMS was allowed to initiate advance action subject to observance of model code of conduct.

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Agenda No. 7: Approval for appointment of Financial & Procurement Management Technical Support Agency (FMTSA)

SMD, ASRLMS stressed on the need of appointment of a professional Financial & Procurement Management Technical Support Agency (FMTSA) to provide initial hand holding/ technical support to the Accounts Team of ASRLMS at SMMU, DMMUs and BMMUs for a period of one year as per TOR (Annex-VII). The Executive Committee approved the proposal for placing before the Governing Body.

Agenda No. 8: Approval for hiring agency for eNRLM

SMD, ASRLMS stated that ASRLMS need a web enabled integrated MIS software for comprehensive monitoring. The MIS also needs to be compatible with National/ NIC platform. The Executive Committee opined that there is a need to have common MIS software at National level and SMD, ASRLMS should re-examine the proposal in consultation with MIS team of NMMU.

Agenda No. 9: District Livelihoods Committee under Chairmanship of the Deputy Commissioners at district level

SMD, ASRLMS stated that there is a need for constitution of a District Rural Livelihoods Committee under the Chairmanship of Deputy Commissioner (Annex-VIII) for better coordination/implementation/monitoring/ convergence/ supervision/ evaluation of NRLM activities in the district. The Executive Committee approved the formation of District Rural Livelihoods Committee under the chairmanship of Deputy Commissioner at district level as proposed with an advice that CEO, Zila Parishad should also be incorporated as member of District Rural Livelihoods Committee.

Agenda No. 10: Approval to partner with JEEVIKA, Bihar to implement Resource Block Strategy

The Executive Committee in principle approved signing of proposed MoU by ASRLMS with JEEVIKA, Bihar (Annex-IV, Page no. 31) to assist ASRLMS in rolling out of resource block strategy, for placing the same before Governing Body.

Agenda No. 11: Directions for recruiting Young Professionals

SMD, ASRLMS explained the Young Professionals Policy of Govt of India (Annex-IX). The executive Committee perused the Young Professionals Policy of NRLM and advised ASRLMS to form its own YP Policy. Besides the premier institutes of National eminence mentioned in the policy, ASRLMS was advised to include the following institutes from Assam where from the local YPs could also be recruited:

1. Guwahati University
2. Assam Agricultural University
3. TISS, Guwahati
4. Dibrugarh University
5. Tezpur University

(80) (9)

Agenda No. 12: Approval to partner with Kudumbashree, Kerala to implement the 'NRLM-MGNREGA-PRI-CBO Convergence for enhanced access to livelihoods and entitlements' project

The Executive Committee in principle approved the MoU signed by ASRLMS with Kudumbashree, Kerala (Annex-X) to assist ASRLMS in PRI-CBO Convergence, for placing the same before the Governing Body for post facto approval.

Agenda No. 13: State share for Ajeevika Skills

SMD, ASRLMS explained the Ajeevika (Skills) Guidelines, Sept. 2013 to the Executive members and informed that Ajeevika (Skills) programme will be treated as sub component of NRLM activities. SMD, ASRLMS further informed that during FY 2014-15, the requirement of State share for Ajeevika (Skills) will be Rs.32, 034,000/- (Rupees thirty two crores thirty four thousand only) (Annex-XI). The Executive Committee approved the proposal for placing the same before the Governing Body.

Agenda No. 14: Concerns in HR Policy (TA/DA, Promotion and recruitment) of ASRLMS

SMD, ASRLMS highlighted the need for a uniform TA/DA Policy for various Missions under Govt of Assam. The Executive Committee advised to form a sub-committee for the purpose. The Executive Committee further opined that ASRLMS should wait for NRLM HR Policy at National level before taking decision on its own.

The meeting ended with vote of thanks to the Chairman, Executive Committee.

Sd/- (Sri Jitesh Khosla, IAS)
Chief Secretary, Assam

Memo No.: ASRLMS- 102/2013-14/

Dated: 31/03/2014

Copy to:

- 1) The Principal Secretary to Hon'ble Chief Minister, Assam
- 2) The Principal Secretary to Hon'ble Minister, Panchayat & Rural Development, Assam
- 3) The SO to Chief Secretary, Assam
- 4) The Joint Secretary (RL), Ministry of Rural Development, GOI
- 5) The Principal Secretary to the Govt of Assam P&RD Deptt, Dispur
- 6) The CEO, NMMU, NRLM
- 7) The Commissioner, P&RD Juripar, Panjabari, Guwahati-37

- 8) The Commissioner & Secretary to the Govt of Assam
Agriculture Deptt, Dispur, Guwahati
- 9) The Commissioner & Secretary to the Govt of Assam
WPT & BC, WMD Deptt, Dispur, Guwahati
- 10) The Commissioner & Secretary to the Govt of Assam
Industries & Commerce Deptt, Dispur, Guwahati
- 11) The Commissioner & Secretary to the Hon'ble Chief Minister (II) Assam
- 12) The Commissioner & Secretary to the Govt of Assam
Social Welfare Deptt, Dispur, Guwahati
- 13) The Commissioner & Secretary to the Govt of Assam
Health & Family Welfare Deptt, Dispur, Guwahati
- 14) The Commissioner & Secretary to the Govt of Assam
Education Deptt, Dispur, Guwahati
- 15) The Directorate of Employment & Craftsman Training, Govt of Assam
- 16) The Regional Director
Reserve Bank of India, Panbazar, Guwahati
- 17) The Chief General Manager
NABARD, Dispur, Guwahati
- 18) The Chief General Manager
State Bank of India & Convenor SLBC, Dispur, Guwahati

By Order


Sri Manoj Kumar, IAS
State Mission Director
ASRLMS