

1374

MINUTES OF THE FIFTH EXECUTIVE COMMITTEE MEETING OF ASSAM STATE RURAL LIVELIHOODS MISSION SOCIETY (ASRLMS) HELD ON 1st FEBRUARY, 2016 IN THE CONFERENCE HALL OF CHIEF SECRETARY, ASSAM SECRETARIAT, GOVT OF ASSAM

The 5th Executive Committee meeting of Assam State Rural Livelihoods Mission Society (ASRLMS) was held on 1st February, 2016 at 12.00 noon under the Chairpersonship of Sri V. K. Pipersenia, IAS, Chief Secretary, Govt. of Assam & Chairman, Executive Committee, ASRLMS in the conference hall of Chief Secretary at Assam Secretariat. The list of participants who attended the meeting is placed at Annexure-I.

The meeting started with the welcome address by the State Mission Director (SMD), ASRLMS and thereafter, the agenda wise topics were taken up for discussion by the Executive Committee, which are as under:

Agenda No. 1: Confirmation of Minutes of the 4th Executive Committee Meeting dated 22nd September 2015:

The Executive Committee confirmed the minutes of the last Executive Committee meeting held on 22nd September 2015 as read.

Agenda No. 2: Action Taken Report on decision taken in last Executive Committee meeting held on 22nd September 2015:

- I. SMD, ASRLMS presented the Action Taken Report on the decisions taken in the last Executive Committee meeting held on 22nd September 2015. The Executive Committee noted the Action Taken Report on the decisions taken in the 4th Meeting of the Executive Committee.
- II. The SMD, ASRLMS apprised the house about the progress of the Mission till end of 3rd quarter of FY-2015-16. While reviewing the progress, the Chairman, Executive Committee viewed that the financial and physical progress of the Mission should be 100%, by the end of the Financial Year.
- III. The Chairman, Executive Committee instructed that the matter of registration of village organizations and other federations should continuously be followed up with Registrar, Cooperative Societies.
- IV. Establishment of 41 nos. of Bagan Bazars in the second phase should be started immediately and the Bagan Bazars to be opened by end of March, 2016.
- V. The SMD elaborated upon the launch of 1st Producers' Collective brand of ASRLMS, under the name *Tejaswini*, before the Committee. ASRLMS is facilitating promotion of producers' collectives by federating the SHG members involved in Handloom Sector, so that the members can have a common platform for enlarging their economic activity, through better production and marketing techniques. To facilitate better marketing, for better realization from the products, a brand name viz., TEJASWINI has been introduced which means a brilliant, splendid, bright lady. This will bring all women weavers under one umbrella. Around 2 lakh weavers who are SHG members will be brought under 'TEJASWINI'. ASRLMS will provide training, marketing and infrastructure support.

M. Pipersenia

- VI. As per the guidelines of Ministry of Rural Development, Govt. of India, ASRLMS should focus on livelihoods activities of the SHG members in the coming years. The SMD told the house that ASRLMS will submit proposals to MoRD, regarding expanding the livelihood activities of the SHG members in the Annual Action Plan, FY-2016-17.

The Executive Committee noted the Action Taken on the directions given in the 4th Executive Committee.

Agenda No.3: Approval for adoption of HR Manual:

The Executive Committee in its last meeting on 22nd September, 2015 had deferred HR issues like revision of TA/DA, recruitment of professionals etc. and suggested ASRLMS to adopt the NRLM-Model HR manual for State Rural Livelihoods Mission (SRLMs), circulated by Ministry of Rural Development (MoRD) and to place before the Executive Committee in next meeting, for its approval. The SMD, ASRLMS, placed the revised HR Manual of ASRLMS before the Committee.

The Executive Committee approved the revised HR manual of ASRLMS that will come into force from 1st February, 2016.

The SMD, ASRLMS, will issue necessary notification to all concerned in this regard.

Agenda No.4: Recruitment of ASRLMS professionals:

The Chairman opined that as the revised HR Manual has been approved, recruitment should be done as per the new Manual. SMD will fill up the vacancy immediately, as per the laid down norms in the new HR manual. Approval from the Executive Committee should be taken only for creation of new posts, if required. Henceforth, no approval of EC will be required for filling up of any vacancy. For smooth functioning of the Society in a Mission mode, there should be no delay in filling up of vacancies, as and when required.

Agenda No.5: Consideration of Audit Report of FY-2014-15

The Audit Report for the FY 2014-15 was placed before the Committee for its consideration to be placed before the Governing Body for its approval. On a query about any major observation in the Audit Report, the Finance Officer (P), ASRLMS stated that there was no major observation in the report.

The Executive Committee resolved to place it before the Governing Body for approval.

Agenda No.6: Resolution to renew the registration of ASRLMS under Societies

Registration Act 1860

SMD appraised the house that the registration of Assam State Rural Livelihoods Mission Society (ASRLMS) needs to be renewed.

The Executive Committee resolved that the registration of ASRLMS to be renewed immediately. The Committee asked SMD to take necessary action for renewal of ASRLMS under the said Act.

My

Agenda No.7: Any other issues

The Chairman, EC emphasised on the following issues-

- Assessment of SHGs should be done on a regular basis with some measurable indicators
- Assessment of SHGs for need based trainings is to be conducted
- Assessment of SHGs for financial needs for expansion of livelihoods activities to be conducted
- Banks should be involved from the stage of formation of SHGs.

The meeting ended with vote of thanks to the Chair.

(V.K. Pipersenia, IAS)
Chief Secretary, Govt. of Assam
& Chairman, EC-ASRLMS

Memo No.: ASRLMS- 102(V-II)/2012-13/

Dated: 01/02/2016

Copy to:

1. The Additional Chief Secretary, P & RD Department, Govt. of Assam
2. The Additional Chief Secretary, Department of Agriculture, Govt. of Assam
3. The Additional Chief Secretary, Department of Labour & Employment, Govt. of Assam
4. The Commissioner and Secretary, Animal Husbandry & Vety. Govt. of Assam
5. The Commissioner & Secretary, Department of Social Welfare, Govt of Assam
6. The Commissioner & Secretary, Department of Health and Family Welfare, Govt of Assam
7. The Commissioner & Secretary, Department of Education, Govt. of Assam
8. The Director, SIRD, Khanapara, Assam
9. The Regional Director, Reserve Bank of India, Panbazar, Guwahati
10. The Chief General Manager, NABARD, Dispur, Guwahati
11. The Chief General Manager, State Bank of India & Convenor SLBC, Dispur, Guwahati
12. The Chairman, Assam Gramin Vikash Bank, Guwahati
13. The SO to Chief Secretary, Govt. of Assam

Nitin Khade, IAS
State Mission Director &
Convenor, EC- ASRLMS

Annexure I

Members present in 5th EC meeting of ASRLMS			
Sl. No.	Name	Designation	Name of Department
1	V.K. Pipersenia, IAS	Chief Secretary	Govt. of Assam
2	V.B. Pyarelal, IAS	Addl. Chief Secretary	P & RD Deptt.
3	S.L. Mewara, IAS	Addl. Chief Secretary	Labour & Employment Deptt.
4	Samir Sinha, IAS	Commissioner & Secretary	Health & Family Welfare Deptt.
5	Nitin Khade, IAS	State Mission Director	ASRLMS
6	Bhaskar Phukan	Addl. Mission Director	ASRLMS
7	A.M.M. Zakir	Director	SIRD
8	R. K. Sarma	Regional Manager	Assam Gramin Vikash Bank
9	M. R.K Reddy	Dy. General Manager	NABARD
10	Asha Chandra	Asstt. General Manager	NABARD
11	Smita Jacob	State Anchor, Assam	MoRD, Govt. of India, New Delhi
12	Dr. C. Chanchan	Deputy Manager (MFMO)	SBI, Local Head Office, Guwahati
13	Dr. Swapan Kr. Lahiri	Chief Manager	SBI, Local Head Office, Guwahati